



Assistant Director, Governance and Monitoring

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Friday 3 July 2015

Notice of Meeting

Dear Member

Personnel Committee

The **Personnel Committee** will meet in the **Leadership Meeting Room, Civic Centre 3, High Street, Huddersfield, HD1 2TG** at **11.00 am on Thursday 9 July 2015**.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft".

Julie Muscroft

Assistant Director of Legal, Governance and Monitoring

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

The Personnel Committee members are:-

Member

Councillor David Sheard (Chair)
Councillor Jean Calvert
Councillor Andrew Cooper
Councillor David Hall
Councillor Robert Light
Councillor Peter McBride
Councillor Shabir Pandor
Councillor Graham Turner
Councillor Nigel Patrick
Councillor Nicola Turner

When a Personnel Committee member cannot be at the meeting another member can attend in their place from the list below:-

Substitutes Panel

Conservative

B Armer
D Bellamy
N Patrick
K Sims
J Taylor
G Wilson

Green

K Allison
A Cooper
R Barraclough

Independent

C Greaves

Labour

E Firth
S Hall
K Rowling
M Sokhal
G Turner
S Ullah

Liberal Democrat

C Burke
J Lawson
A Marchington
A Pinnock
P Scott

Agenda

Reports or Explanatory Notes Attached

Pages

1: Minutes of Previous Meeting

1 - 6

To approve the Minutes of the meeting of the Committee held on 16 March and 20 May 2015.

2: Membership of the Committee

This is where Councillors who are attending as substitutes will say for whom they are attending.

3: Interests

7 - 8

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests

4: Admission of the Public

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

5: Deputation/Petitions

The Committee will receive any petitions and hear any deputations from members of the public.

A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

6: Public Question Time

The Committee will hear any questions from the general public.

7: Proposed amendments to Employee Relations Sub Committee Terms of Reference

9 - 12

To seek approval to amend the mechanism by which the outcome of the officer appeal panel may be referred to ER Sub Committee and to clarify the remit of the group where a matter is referred from CNT.

Officer: Rosemary Gibson

8: Policy on Personal Accident Cover for Assaults and Accidents at Work.

13 - 34

To confirm the Council's policy on personal accident cover and employee compensation for assaults and accidents whilst employees are at work and also to clarify the position on accidents

occurring on the commute to and from work.

Officer: Rosemary Gibson

9: Exclusion of the Public

To resolve that under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

10: Policy on Personal Accident Cover for Assaults and Accidents at Work

35 - 76

To consider the application of the principles of the Council's policy on personal accident cover for assaults and accidents at work in relation to an employee.

Officer: Rosemary Gibson

11: Update on Human Resources and Industrial Relations Issues

To receive an update concerning ongoing consultations and negotiations with Trade Unions on Human Resources Issues.

Officer: Rosemary Gibson
